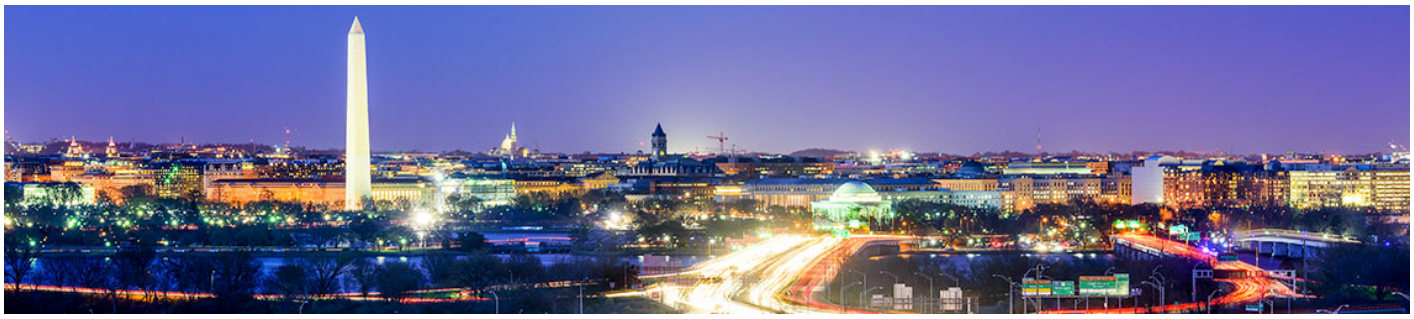
SPIEGEL & MCDIARMID LLP

Paralegals



Spiegel & McDiarmid LLP's Paralegal Program is an excellent opportunity for entry-level candidates who seek to experience law firm life and gain hands-on experience. During the first several weeks of employment, paralegals receive substantive, on-the-job training in the areas of cite-checking, legal research, attending/reporting on regulatory meetings, assisting in the preparation of briefs and pleadings, assembling case documents and assisting in discovery and trial preparation.

We seek candidates with a BA/BS Degree and excellent academic credentials, strong analytical and writing skills, excellent communication and interpersonal skills and ability to work with minimal supervision. Two-year commitment preferred.

For a current list of openings, see our Open Positions page.